



## Director of Regional Engagement

The vision of the Indiana Afterschool Network (IAN) is that all Indiana children and youth have access to high quality, affordable out-of-school programs that prepare them with skills to succeed in school, college, work, and life.

### IAN Focus Areas

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1. Increase awareness, visibility, and investment in out-of-school time
2. Increase youth access to programs
3. Strengthen quality programs and staff
4. Increase linkages between out-of-school time, education, and workforce
5. Strengthen IAN infrastructure and sustainability

### Description - Director of Regional Engagement

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The **Director of Regional Engagement** will provide leadership for IAN's affiliate networks and coalitions throughout Indiana. To date, we have affiliate sites in Bloomington, Columbus, Lafayette, Morgan County, and Terre Haute, with intentions to expand. The Director will support affiliate network goals to increase K-12 youth access to high quality afterschool and summer learning opportunities in each community. The position will focus on implementing and managing a coalition-building, collective impact model that includes outreach, partner engagement, strategic planning, meeting facilitation, data collection, and resource development.

The purpose of this position is to build connectivity between the field of out-of-school learning, educators, workforce and the IN Afterschool Network in designated areas throughout Indiana. This position will work closely with the IAN Quality Team to direct, design and expand the Regional Affiliate Network system. The Director of Regional Engagement will increase community investment in out-of-school learning initiatives by establishing and supporting regional affiliate networks, creating community partnerships and coordinating outreach and engagement.

### Role Overview

- 45% Facilitation (large and small audiences)
- 25% Communication, Planning and Partnership Engagement
- 20% Travel (state)
- 5% Data Collection
- 5% IAN Team Support

### Essential Functions

- Responsible for developing an understanding the systems, issues and needs of communities
- Partner with Regional Community Coordinators to ensure that community culture and needs are considered
- Manage and advance IAN's regional affiliate network model and data collection system
- Drive participation, engagement and collective impact in affiliate network communities
- Proactively identify fund development opportunities in affiliate network communities
- Organize regional affiliate network meetings, agendas, participants, communications and logistics for existing and emerging network affiliates

## **Strategic**

- Reports to the Vice President
- Work closely with the IAN Affiliate Networks to meet IAN vision, mission, and goals
- Work closely with IAN team to connect regional initiatives with other organizational activities

## **Communications and Engagement**

- Create awareness and urgency around the issues of quality improvement
- Design effective stakeholder engagement strategies, including convening, surveys, focus groups, partnership opportunities, recognition, etc.
- Represent IAN on committees, taskforces, and at regional, state and national meetings
- Convene affiliate leaders to share best practices
- Support IAN special events
- Support mapping database project with data, feedback, and current information

## **Research and Data**

- Responsible for managing methods for data collection related to all affiliate networks.
- Inform and educate affiliate network partners about best practices, curriculum, tools, partnerships, and resources
- Create and distribute monthly data reports for specific stakeholders and partners for the purpose of accountability, quality, progress and need

## **Education, Experience and Skills**

- Minimum Bachelor's Degree **and** 3 years' leadership experience in nonprofit or education, youth development, nonprofit leadership, and/or coalition building
- Experience leading or working with community partners in multiple communities toward collective impact
- High proficiency in using multiple innovative facilitation methods
- Possess end-to-end project management skills moving concepts through design, development, implementation and continual improvement
- Results-oriented with demonstrated leadership skills
- Self-starter. Works well independently, but recognizes value of working with teams
- Manage time and self-initiative; able to multi-task and manage multiple priorities
- Outcome and Impact reporting
- Strong verbal and written communication skills
- Proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Detail-oriented and highly organized
- Extensive travel within Indiana

## **To Apply**

Please send the following to [employment@indianaafterschool.org](mailto:employment@indianaafterschool.org) by July 24.

1. Cover Letter
2. Professional resume
3. Salary history and expectations