

Request for Presentations

Hello! We are thrilled that you are interested in sharing your expertise with the out-of-school time professionals across Indiana.

Please review the notes below - we look forward to reviewing your submissions!

Priority will be given to sessions on the following topics:

- Advocacy
- Literacy
- Career & College Readiness
- Mental Health Supports
- Program Planning
- Social Emotional Learning (SEL)
- STEM / STEAM
- Youth Leadership
- ACEs (Adverse Childhood Experiences)
- Trauma Informed Care
- Difficult Conversations
- Family Engagement
- Conflict Resolution
- Positive Behavior Strategies
- Youth Development
- Effective Meetings
- Staff Recruitment, Staff Retention, Staff Onboarding and Orientation, Staff Wellness
- Team Building

Breakout Session Details:

Sessions will be held on both April 25th and 26th.

Session lengths vary. You will be asked to rank your preference of session(s) length.

Depending on the format of your session, time allowances could be 75 min. or 90 min.

** Preferences are only recommendations—the programming committee will decide on the final length and session format based on audience need and interest.

Submission Deadline for this Form: February 10, 2023

**A PDF version of this form is available for your reference [HERE](#). HOWEVER - this form must be completed in its entirety. The PDF is only for reference. You can also reference the rubric used for scoring submissions [HERE](#).

If you have questions please contact Bri Gaston-Bell at: bgaston-bell@indianaafterschool.org

* Required

Lead Presenter Contact Information

1. Salutation (Dr., Mx., Mr., Mrs., Ms.) *

2. Preferred Pronouns (<https://pronouns.org/>)

3. First Name *

4. Last Name *

5. Email *

6. Organization Name *

7. Title *

8. Address *

9. City *

10. State *

11. Zip Code *

12. Bio (bios should be in 3rd person tense and less than 6 sentences) *

13. Do you have a co-presenter? *

Mark only one oval.

Yes *Skip to question 14*

No *Skip to question 52*

Additional Facilitator Contact Information (Co-Presenter)

14. Co-Presenter Salutation (Dr., Mx., Mr., Mrs., Ms.)

15. Preferred Pronouns (<https://pronouns.org/>)

16. Co-Presenter First Name

17. Co-Presenter Last Name

18. Co-Presenter Email

19. Co-Presenter Organization Name

20. Co-Presenter Title

21. Co-Presenter Address

22. Co-Presenter City

23. Co-Presenter State

24. Co-Presenter Zip Code

25. Co-Presenter Bio (Bios should be in 3rd person tense and less than 6 sentences)

26. Do you have an additional co-presenter? *

Mark only one oval.

Yes *Skip to question 27*

No *Skip to question 52*

Additional Facilitator Contact Information (Co-Presenter)

27. Co-Presenter Salutation (Dr., Mx., Mr., Mrs., Ms.)

28. Preferred Pronouns (<https://pronouns.org/>)

29. Co-Presenter First Name

30. Co-Presenter Last Name

31. Co-Presenter Email

32. Co-Presenter Organization Name

33. Co-Presenter Title

34. Co-Presenter Address

35. Co-Presenter City

36. Co-Presenter State

37. Co-Presenter Zip Code

38. Co-Presenter Bio (Bios should be in 3rd person tense and less than 6 sentences)

39. Do you have an additional co-presenter? *

Mark only one oval.

Yes *Skip to question 40*

No *Skip to question 52*

Additional Facilitator Contact Information (Co-Presenter)

40. Co-Presenter Salutation (Dr., Mx., Mr., Mrs., Ms.)

41. Preferred Pronouns (<https://pronouns.org/>)

42. Co-Presenter First Name

43. Co-Presenter Last Name

44. Co-Presenter Email

45. Co-Presenter Organization Name

46. Co-Presenter Title

47. Co-Presenter Address

48. Co-Presenter City

49. Co-Presenter State

50. Co-Presenter Zip Code

- 51. Co-Presenter Bio (Bios should be in 3rd person tense and less than 6 sentences)

Session Title & Description

- 52. Session Title (This title will be used in the schedule and advertising materials!) *

- 53. Please write a brief description that you would like to see in the 2023 Summit Schedule—this is your chance to market your session! Be creative! *
150 words or less

Audience Applicability

54. This session presents topics/material to be used with: *

We PREFER you select ONE.

Check all that apply.

- Youth
- Team/Staff or Organizations
- Families
- Community Stakeholders

55. If you check more than one audience – please explain why!

56. Participants who will benefit the most from this session serve youth in ... *

Select ALL that apply.

Check all that apply.

- Elementary School | K-5
- Middle School | 6th – 8th
- High School | 9th – 12th
- Appropriate for any age

Session Overview

57. The purpose of this session is.. *

150 words or less

58. The learning objectives this session will cover include: *

59. What's one creative way your session responds to the 2023 Summit theme: *

Perspectives *Everyone has a different point of view – a different experience, a different struggle, a different career path. And yet what sets us apart can often make us stronger. It can provoke innovation and foster creativity. It can join our separate ideas together into a shared voice. By way of our individual strengths, we can become better collectively.*

150 words or less

Participant Outcomes

Please complete the sentence below. Name at least 3 outcomes.

60. As a result of attending this session, participants will: (provide answers related to skills, knowledge/information, applicability to their work). *

61. Please provide specific ways you plan to engage your audience to make it an interactive experience? *

Please be specific.

Relevance to Indiana Afterschool Standards and Best Practices

62. Check ALL of the IN Afterschool Standards with which your session aligns. *

They can be found at <http://www.indianaafterschool.org/quality/standards/>

Check all that apply.

- Human Relationships
- Indoor & Outdoor Environments
- Programming and Activities
- Safety, Health, and Nutrition
- Administration
- Career and College Readiness
- Healthy Eating & Physical Activity
- STEM (science, technology, engineering and math)
- Diversity, Equity, & Inclusion
- Summer Learning
- Family Engagement
- Literacy

63. Describe how this session meets the needs of diverse audiences (cultures, genders, race, special needs, etc.) *

Foundational Theory, Practice, and Research

64. Describe how you will incorporate data, best practices, and research into your presentation. *

150 words or less

Innovating, Interesting and Engaging

65. Check ALL takeaways that participants will take with them at the completion of your session. *

Check all that apply.

- Lesson Plans
- Templates and/or Graphic organizers
- Student Activities
- Informational materials (brochures, flyers, booklets etc.)
- Resource List
- Other: _____

66. In addition to takeaways, describe how your session will provide opportunities for continued learning for participants and their teams after the Summit. *

67. Please list settings/events/conferences where you have previously presented this session. *

Session Logistics

68. Preferred Presentation Times (Please indicate your 1st, and 2nd preferences for presentation length). 75 min Interactive: typical time for breakout, 90 min Deep Dive: a chance to cover more content/activities. *

Mark only one oval per row.

	1st choice	2nd choice
75 min Interactive Session	<input type="radio"/>	<input type="radio"/>
90 min Deep Dive Session	<input type="radio"/>	<input type="radio"/>

69. Our 2023 Summit offers a few different breakout session room options. What environment is best suited for your session? *

Mark only one oval.

- Classroom Space with 20 participants
- Conference Room with 40 participants
- Conference Hall 100+ participants

70. We are exploring topic rooms for discussion and networking. Would you be willing to facilitate discussion/help lead a topic room (in addition to your session during a different breakout round)? *

Mark only one oval.

- Yes!
- No
- Maybe..reach out to me to discuss

71. Are you willing to present more than once? *

Check all that apply.

- Yes
- No

72. Do you have schedule limitations? Please only indicate if absolutely necessary. Sessions are on Tuesday, April 25th and Wednesday, April 26th.

Facilitator Guidelines

Please Note: All workshops are noncommercial and not promotional opportunities. Presenter(s) will not solicit any business or promote business during the workshop session. Please note that attendees will be asked for feedback on this matter on the individual workshop session evaluations.

Travel, lodging, materials, and other conference related costs will be covered by the facilitator(s).

73. I/We agree that by submitting a proposal for presentation at the 2023 Indiana Summit on Out-of-School Learning, each person complies with the facilitator guidelines stated herein. I/We agree to participate in a brief 30 minute coaching presentation for virtual sessions hosted by IAN on March 28th at 12pm Eastern (SAVE THE DATE!).

Check all that apply.

I agree

74. Type All Facilitator Names (First and Last) to serve as your e-signature. *



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