



## Request for Proposal | IN-QPSA Assessment

### **Proposal Due By**

January 31, 2023

### **Project Overview**

The Indiana Afterschool Network (IAN) is seeking to hire a consultant to conduct an assessment of the IN-QPSA (Indiana Quality Program Self-Assessment) tool.

### **IAN Background**

IAN's mission is to advance opportunities for learning beyond the school day so that all Indiana youth can grow into healthy, thriving adults.. IAN serves over 1,000 afterschool programs across Indiana, providing them with resources, standards, and training to improve the quality of their programming. We aim to set the bar on what it means to be a great afterschool provider, and we strive to help programs reach it – because better program quality ultimately means better outcomes for kids.

### **Purpose & Objectives**

The Indiana Quality Program Self-Assessment (IN-QPSA) is an online strengths-based self-assessment tool that enables youth programs to rate their performance based on the Indiana Afterschool Standards and Specialty Standards. Organizations and programs can create reports, compare results over time, and aggregate results from multiple sites. The tool includes stakeholder surveys, action plans and resources as well as reporting to help programs track progress over time. Programs must register to access IN-QPSA, but there is no charge for usage. IAN developed the online IN-QPSA tool in 2018 and owns the platform. The IN-QPSA provides organizations and programs the opportunity to rate, track, and update their progress related to standards alignment.

The objectives of IAN's IN-QPSA Assessment Project are to:

- Conduct an assessment of the IN-QPSA and its usage to enable IAN to better understand the current utilization of the tool and future needs of the field regarding a self-assessment tool
- Gather recommendations for performance improvements to increase usage, effectiveness and satisfaction with the IN-QPSA
- Identify important performance improvements to be made in the IN-QPSA

### **Scope of Project**

The scope of this project is to:

- Conduct an assessment of the IN-QPSA using a combination of qualitative and quantitative research
- Gather feedback from programs (both programs that use the IN-QPSA and those that use a different self-assessment tool) that provides understanding of user experience and needs for the IN-QPSA
- Conduct a case study of one program's usage of the IN-QPSA
- Provide recommendations for improvements to the IN-QPSA to increase usage and satisfaction with the tool

### **Deliverables**

At the completion of this project IAN will receive

- A comprehensive report detailing:
  - the results of the assessment of the IN-QPSA and its usage data
  - feedback from programs
  - a case study of one program's usage of the IN-QPSA
- Recommendations for improvements to the IN-QPSA

### **Project Timeline**

- Selection of consultant to be made by February 10, 2023
- Work to completed from February 15-June 16, 2023

### **Budget**

- \$25,000

### **Selection Criteria**

- Ability to complete project by June 16, 2023
- Experience in assessment and evaluation of program quality in OST programs

### **Submission Requirements**

- Proposal with qualifications and plan of work to address the scope of this project and provide the deliverables above
- Project deliverables with timelines
- An overview of submitter's approach, process, and timing
- Areas of submitter's specialization and summary of firm's qualifications regarding assessment and evaluation and understanding of program quality in OST
- Please limit the submission to no more than 10 pages

**Contact**

Bri Gaston-Bell

[bgaston-bell@indianaafterschool.org](mailto:bgaston-bell@indianaafterschool.org)

phone: 463-900-7691

**IAN Info**

- Website:  
[www.indianaafterschool.org](http://www.indianaafterschool.org)
- Facebook:  
[www.facebook.com/INafterschool](http://www.facebook.com/INafterschool)
- Twitter: [twitter.com/INafterschool](https://twitter.com/INafterschool)